

SECURITY BOND REFUND FORM

Tick where applicable

Yes	No
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Name of the applicant

.....

Address (Detailed)

.....

Company Name (Detailed)

.....

Tel No. (Office line).....**Mobile No**

Email address

CHECK LIST

1. Request for refund from the company/individual

- a) Company
- b) Individual

2. Are Security Bond original receipts attached?

Yes	No
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3. Under what circumstances is security bond refund being sought ?

- a) Rejected application (attach notice to leave, copy of exit stamps and ticket)
- b) Expired work permit (attach copy and exit stamp and ticket)
- c) Cancelled permit (attach copy and exit stamp and ticket)

(The above may not be applicable if the request for work permit was done when the subject is still in his home country)

4. To whom will security bond be refunded? Applicant or the company

a) Individual

b) Company

5. In case the owner of the security bond left the country, or company closed and the security bond was paid in his/her names, to whom shall Immigration issue the Cheque? (This should be in writing?)

- Name of person
- Tel No (landline)..... Mobile
- Sex:
- Address:
- His/Her Identification:
- Two passport photos

I.....**declare that I have read and understood all the content pertaining Security Bond Refund requirements.**

Name of Applicant:

Date: **Signature or the applicant**

FOR OFFICIAL USE ONLY

Receiving Officer's Remarks

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Date:

Signature.....

Registry Officer's Remarks

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Date:

Signature.....

Commissioner for Immigration's Remarks:

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Date:

Signature.....

Principal Accountant's Remarks

.....
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Date:

Signature.....

Principal Internal Auditor's Remarks

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Date:

Signature.....